

## OPERATIONS COMMITTEE MEETING

### MINUTES

Date: January 30, 2023

5:00 p.m. - 5:30 p.m.

ELM STREET SCHOOL CONFERENCE ROOM

Members Present: **Jessica Smith**, Steve Holbrook, Patrick Irish and Angela Swenson

Members Absent: Melanie Harvey

Other Board Members Present: Mary Martin, Mike Downing and Emily Rinchich

Administrators Present: Ken Healey, Stacie Field

Staff Members Present: Dotty Bagley

#### **Jessica Smith opened the meeting at 4:59 PM**

Item 1: Review Heating Solutions for the Elementary Schools - Tom Seekins, President of EMC  
Tom Seekins and Joe Griffin from Energy Management Consultants (EMC) presented heating replacement options for all three elementary schools. After consulting with Bennett Engineering, it was determined that the Minot Consolidated School (MCS) has the greatest need at present time and should be the priority for the district going forward. They recommend that a new steam to hot water conversion system be installed with the appropriate air ventilation systems to bring the school up to code. They explained that doing a heat pump replacement would be too costly because the school would need phase three power and it would cost about \$500K just to bring the phase three power capability to the school. With only a \$150K - \$200K rebate, financially it didn't make sense. This project is recommended to be done over the summer of 2023. The Elm Street School (ESS) is the second priority and does have phase three power available, but the heat pump equipment availability is 7-10 months to order the heat pumps which will bring us well into the next school year. They recommend that ESS be converted to heat pump technology during the summer of 2024. In the meantime, they would provide us with pricing to replace the steam traps in the boiler room, thus stopping the escape of steam into the boiler room. This should give the school another year with the current system. The Poland Community School (PCS) would be the third priority and is similar to the ESS situation and they recommend that PCS could be converted to heat pump technology or update the current boiler system over the summer of 2024 or 2025 depending on the availability of finances, equipment and reliable contractors.

The subcommittee asked many questions. Steve Holbrook made a motion to support and forward the EMC recommendations to the full school board for consideration and was seconded by Patrick Irish. The motion passed by a vote of 4-0.

Steve Holbrook made a motion to have the superintendent explore bond financing for the proposed projects and was seconded by Patrick Irish. The motion passed by a vote of 4-0.

Item 2: Submitted pick-up truck and snow plow bids  
The superintendent presented recently received bids for a new pick-up truck with plow set up for the high school and middle school. After some discussion, Steve Holbrook made a motion to send the bids to the full school board and was seconded by Patrick Irish. The motion passed by a vote of 4-0.

Item 3: Sign Warrants - Done

**Adjournment:** Steve Holbrook made a motion to adjourn at **5:38 PM** and was seconded by Patrick Irish. The motion Passed by a vote of 4-0.